

**Electronic Articles of Organization  
For  
Florida Limited Liability Company**

L24000399218  
FILED 8:00 AM  
September 12, 2024  
Sec. Of State  
ttmatthews

**Article I**

The name of the Limited Liability Company is:

PONCE CLEANING SERVICES & MAINTENANCE LLC

**Article II**

The street address of the principal office of the Limited Liability Company is:

1340 GREEN VALLEY CIR  
UNIT 1604  
NAPLES, FL. US 34104

The mailing address of the Limited Liability Company is:

1340 GREEN VALLEY CIR  
UNIT 1604  
NAPLES, FL. US 34104

**Article III**

Other provisions, if any:

ANY LAWFUL BUSINESS

**Article IV**

The name and Florida street address of the registered agent is:

HECTOR H SANCHEZ GUTIERREZ  
1340 GREEN VALLEY CIR  
UNIT 1604  
NAPLES, FL. 34104

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: HECTOR SANCHEZ GUTIERREZ

## **Article V**

The name and address of person(s) authorized to manage LLC:

Title: MGRM  
HECTOR H SANCHEZ GUTIERREZ  
1340 GREEN VALLEY CIR UNIT 1604  
NAPLES, FL. 34104 US

Title: MGRM  
YASMIN PONCE PACHECO  
1340 GREEN VALLEY CIR UNIT 1604  
NAPLES, FL. 34104 US

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Signature of member or an authorized representative

Electronic Signature: HECTOR HUGO SANCHEZ GUTIERREZ

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.